

2021 Second Quarter Report

City of Wenatchee Parks, Recreation and Cultural Services Department

1350 McKittrick Street, Wenatchee, Washington 98801

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Apple Capital Swim Meet

INTRODUCTION

We are pleased to present the 2021 Parks, Recreation and Cultural Services Department Second Quarter Report. In this report you will find a summary of the activities completed by department staff and volunteers during the months of April, May and June. The Department's vision of partnering with the community to provide innovative and high value parks, facilities, programs and services that promote an engaged and healthy community may be seen in the outcome areas of:

- Strengthening community image
- Protecting environmental resources
- Increasing cultural unity
- Supporting economic development
- Facilitating community problem solving
- Providing recreational experiences
- Fostering human development
- Promoting health and wellness
- Increasing self esteem and reliance

Arts, Recreation and Parks Commission

Lisa Adan, Marlin Peterson, Morgan Mott, Blake Morrell, Lyle Markhart, Bill Carroll, Lukas Hedtke, Ryan Harmon

Permanent Staff

Caryl Andre	Recreation Supervisor	Jordan Brooks	Park Maintenance	Cammy Coble	Administrative Assistant
David Erickson	Department Director	Axel Garcia	Park Maintenance Lead	Jerred Gardner	Park Maintenance
Tim Herdt	Park Maintenance	Ricky Lange	Park Maintenance	Eric Janzen	Park Maintenance
Tom Lewis	Cemetery	Sydney McElroy	Recreation Coordinator	Charlotte Mitchell	Capital Projects Manager
Charlie Persall	Park Maintenance	Jeff Pulver	Cemetery Lead	Saun Raftery	Park Maintenance/Cemetery
Rob Richards	Park Maintenance Supervisor	Gina Shaw	Recreation Coordinator		

Temporary Staff

Maya Anderson	Lifeguard	Chloe Andrewjeski	Recreation Leader	Hannah Baker	Lifeguard
Loren Baltruch	Recreation Leader	Isabella Black	Lifeguard	Adriana Blanchfield	Recreation Leader
John Bromiley	Recreation Leader	Leif Broxon	Lifeguard	Kahler Cannon	Maintenance
Horeb Carpio	Recreation Leader	Jacob Christensen	Maintenance	Keiren Cook	Recreation Leader
Megan Creek	Recreation Leader	Samantha DeVries	Recreation Leader	Madelyn Eaton	Lifeguard
Ian Eifert	Lifeguard	Quin Excure	Lifeguard	Bianca Lagunas Diaz	Recreation Leader
Brooklyn Dressel	Lifeguard	RaAnn Dressel	Lifeguard	Sakota Gallagher	Recreation Leader
Karlynn Kelly	Lifeguard	Payton Kelly	Lifeguard	Emma Knott	Lifeguard
Olivia Knott	Lifeguard	Karina Lagunas	Recreation Leader	Jakson Leeds	Recreation Leader
Noah Leeds	Recreation Leader	Kylie LineBarier	Recreation Leader	Ben Madsen	Lifeguard
Lauren Marquis	Lifeguard	Rachel Marquis	Lifeguard	Olga Murillo	Lifeguard
Stormi O'Keefe	Recreation Leader	Carsen Paine	Maintenance	Haily Payne	Lifeguard
Kristine Pease	Recreation Leader	Kai Pefferman	Recreation	Grace Pixton	Recreation Leader
Alyssa Polson	Recreation Leader	Rosemarie Ramos	Lifeguard	Krissy Richerson	Recreation Leader
Jasmine Sanchez	Recreation Leader	Kiarra Scheib	Recreation Leader	Morgan Smith	Recreation Leader
Trey Stegeman	Maintenance	Kyle Sutton	Lifeguard	Evan VanderSluis	Lifeguard
Andrew VanderSchalie	Recreation Leader	Spencer VanderSchalie	Recreation Leader	Maxwell Webb	Maintenance
Cameron Wheeler	Lifeguard	Hanna Wilkens	Recreation	Cecila Zook	Recreation Leader

WHY PARKS & RECREATION?

A strong park and recreation system is essential for a thriving community. There are a many different benefits that can be accrued from participation in City of Wenatchee recreation activities or visiting city parks or open space areas. We can relax and enjoy the beauty of a sunset. We can spend time with family or friends. We can experience new activities and opportunities. There is a limitless number of benefits that can be found within such experiences. Most of these values and benefits fall within one of four major categories: Individual, Community, Environmental, Economic.

INDIVIDUAL BENEFITS

Parks and Recreation provide opportunities for living, learning, and leading a full and productive life as well as avenues for purpose, pleasure, health and well being. Other more specific individual benefits include:

- Full and meaningful life
- Sense of accomplishment
- Life Satisfaction
- Psychological well being
- Problem solving and decision making
- Quality of Life
- Creativity and adaptability
- Personal development and growth
- Sense of adventure
- Balance between work and play
- Personal appreciation and satisfaction
- Self esteem and self reliance
- Physical health and maintenance

ECONOMIC BENEFITS

Parks, recreation and open space are not mere expenditures but and investment in the future well being of individuals and groups as well as the continued viability of communities and the world. Other benefits include:

- Economic stimulant
- Revenue generator
- Reduced healthcare costs
- Enhanced land values
- Reduced vandalism and crime
- Catalyst for tourism

COMMUNITY BENEFITS

We live and interact within families, work groups, neighborhoods, communities, and the world. Recreation and parks play an integral role in providing opportunities for these types of interactions. Other more specific benefits include:

- Strong, vital involved communities
- Community pride
- Reduced alienation
- Social bonding
- Connected families
- Support for youth
- Reduced delinquency
- Understanding and tolerance
- Ethnic & cultural understanding & harmony
- Lifelines for the elderly
- Outlets for conflict resolution

ENVIRONMENTAL BENEFITS

Providing and preserving parks and open space enhance the desirability of an area as well as contribute to the safety and health of its inhabitants. Other more specific benefits include:

- Environmental health and protection
- Stress reduction
- Clean air and clean water
- Catalyst for relocation
- Source of community pride
- Preservation of open space
- Physical health and wellbeing
- Enhanced property values
- Protection of the ecosystem

ADMINISTRATIVE SERVICES

Administrative Services is responsible for the activities and actions involved in operating the Parks and Recreation Department including: Personnel, budget management, facility use, policy and procedure development and those other items that do not normally fall within one of the main Department functional areas.

HIGHLIGHTS

The following are highlights from the second quarter of 2021:

- Served on an statewide evaluation committee and reviewed and provided comment to the State on proposed Covid guidelines, vaccinated versus not vaccinated guidelines, masks versus no masks, and treating splash pads (water play areas) the same as play areas. Modified policies, procedures, park capacity, operations several times to respond to changing Covid guidelines. Discussed permitting with the Health District. Participated in departmental mask meetings.
- Participated in a variety of ongoing meetings including: department directors and staff meetings, Statewide and North Central Washington Covid meetings, Records Management Workgroup, City Safety Committee, City Council, Public Works Committee and Finance Committee meetings.
- Updated the City web site, Active site and social media page.
- Prepared agenda materials and provided staff support for Arts, Recreation and Parks Commission meetings.
- Finalized and distributed the first quarter report. Prepared the second quarter report.
- Received a complaint about Day Drive hiker's unleashed dogs going onto private property and chasing horses.
- Received a phone call complaint that the Hale Park restroom was smelly after the complainant used it.
- The City Council approved the Loose Needle Collection, Lost and Found and Camps and Garbage Removal Policies and Procedures.
- Worked through an ongoing personnel issue and met with human resources.
- Worked through budget and payroll administrative items.
- Received notice from Douglas County that they cleaned up some encampments along their side of river using a pontoon boat and they noticed several camps on our side. They offered the use of the boat to us. Alerted the PUD.
- Recruited, interviewed and selected seasonal staff.
- Ryan Harmon was appointed to the Arts, Recreation and Parks Commission by the City Council. Bill Carroll resigned as he is moving out of state.
- The dog waste awareness program got underway. According the Environmental Services Division, they marked and planted 100 flags at Hale Park from people not picking up after their pets. They could have used many more flags. The program is planned to move around to other parks throughout the Summer. Received several complaints that the flags in the park were wasting tax money.
- Met with the Police Chief and PUD to discuss the potential for the park resource officer/park ranger program. Conducted additional background research and prepared a number of draft documents to help facilitate the program.
- Continued working through issues with the Elements work tracking program.
- Promoted programs and events at a drive-through event at WHS.



ADMINISTRATIVE SERVICES

- Prepared and provided materials to Chris Rader for an article about the Rotary Club.
- Participated in a walk through of the museum to view their construction project and get more information about their plans.
- Assisted the Arbor Day Committee in coordinating online seedling orders and the drive through distribution event.
- Met with the Mayors Office, Public Works and Facilities to discuss Wenatchee Downtown Association's wish list for Downtown.
- Provided information to the Health District about unpermitted groups vending at Lions Locomotive Park.
- Discussed a potential internship with a WSU student.
- Promoted programs and services on KOHO, KPQ, NCWLife, Wenatchee World, La Z and La Nueva.
- Assisted a Chelan County Commissioner as he is investigating establishing a Parks Department for the County.
- Worked through the Special Event and License Agreement items with Apple Blossom, the Mayor's office and City Attorney. Responded to complaints about the carnival in Lincoln Park.
- Assisted the City of Pasco with Special Event policy and procedures.
- Received notice that the Hale Park Off Leash Area is the winner of the Best Dog Park via the World's Best 2021 voting.
- Met with the Mayor to discuss projects, programs and the Eastmont Park District.
- Conducted active shooter and general park safety/awareness training, first aid and CPR, emergency procedure and general policy and program trainings for staff.
- Began preparing a park resource manual for parks and recreation field staff.
- Got to know 95 year old Esther who lives in Florida. She received several spoofed calls from our number and called us back each time.
- Researching best management practices for interactions with transient citizens.
- Met with Community Development to discuss the potential park ranger program.
- Continued tracking down vendors operating out of Kiwanis Methow Park without city permits.
- Assisting the Facilities Division with security cameras for the Convention Center.
- Prepared and distributed new departmental email standards. Prepared updates to the Customer Service Policy and Procedures.
- Assisted the Police Department with QR coding.
- The Finance Committee approved the addition of a maintenance staff person. HR posted the position internally and after no applications were received, a finalist was selected from previously interviewed candidates.
- Participated in a low barrier shelter meeting with Community Development, Police, Mayors Office and East Wenatchee.
- Met with the Finance Director to discuss the 2022 budget and upcoming capital projects. Continued preparation of the budget.
- Participated in a Community Foundation outreach meeting.
- Modified operations for all programs and services to respond to the heat.
- Working with a group of women owned businesses that would like to hold a market in the park.
- Hired contracted security to work during the Kiwanis Methow Park wading pool program to help deter ongoing safety and security issues.

ADMINISTRATIVE SERVICES

- Continued assisting Pinnacles Prep. They will be holding regular table top meetings about the school. Met with Pinnacles and the Facilities Division to discuss the \$2.5 million dollar State Capital Budget Project for the Community Center. Received and reviewed the renovation plan set. Construction is progressing on the current phase, but running a little behind schedule



Rooms are being reconfigured in the Social Hall.



A new garage door was added to the former Veteran's Hall.



Remodel work is continuing in the Learning Center Basement.

RESERVED PARK AND FACILITY USE

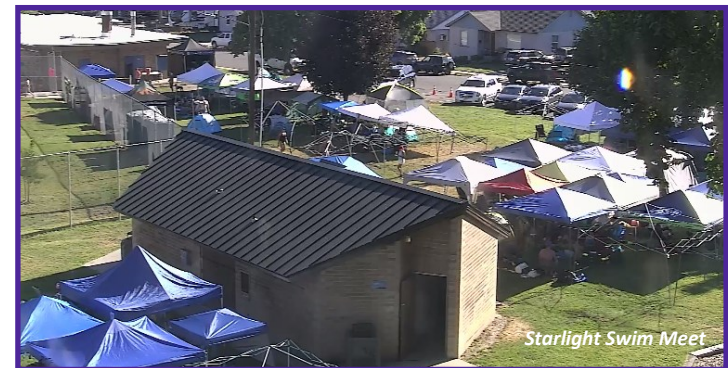
Processed facility reservation requests and special event permit applications. The following is a summary of those special event permit applications received, and reserved park uses during the first half of the year. Reservations were allowed again beginning in March by following Covid-19 guidelines.

PICNIC SHELTER OR STAGE RESERVED USES

PARK AREA	USES	ATTENDANCE
Centennial Park Stage	2	227
Kiwanis Methow Park Kiosko	1	50
Hale Park Shelter	0	0
Lincoln Park Shelter	8	300
Pennsylvania Park Shelter	0	0
Pioneer Park Fireplace Area	1	50
Rotary Park South Shelter	21	687
Rotary Park North Shelter	36	1,335
Washington Park Shelter	<u>26</u>	<u>1,025</u>
TOTALS	95	3,674

SPECIAL EVENT/CONCESSION PERMIT APPLICATIONS

- Apple Blossom Festival (Memorial and Lincoln Parks, 16 days. Permit handled through the Mayor's Office with a License Agreement)
- Apple Capital Swim Meet (Pioneer Park, 3 days)
- Starlight Swim Meet (Pioneer Park, 2 days)



Starlight Swim Meet

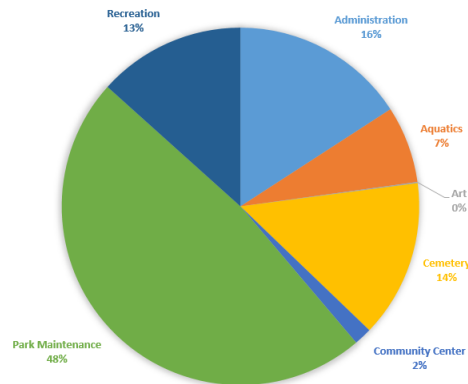
ADMINISTRATIVE SERVICES

REVENUE AND EXPENDITURE COMPARISON

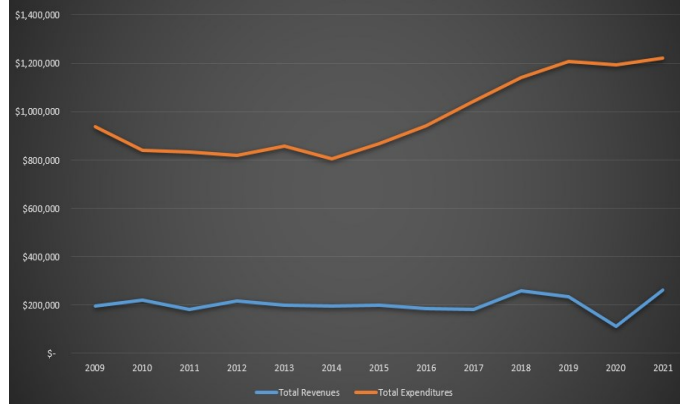
The table below is a comparison of all department revenues and expenditures for the first half of the year.

REVENUES													
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Art Fund Contributions - 1%	\$ 17,174	\$ 17,445	\$ 72	\$ 1,539	\$ 42	\$ 27	\$ 30	\$ 107	\$ 267	\$ 463	\$ 139	\$ -	\$ 1,255
Cemetery - Grave, Crypt & Niche Sales	\$ 30,259	\$ 32,406	\$ 33,326	\$ 31,252	\$ 32,836	\$ 50,053	\$ 47,040	\$ 46,509	\$ 33,899	\$ 43,271	\$ 29,019	\$ 17,251	\$ 86,410
Cemetery Liners, Markers & Vase Sales	\$ 25,400	\$ 25,316	\$ 9,622	\$ 22,799	\$ 21,086	\$ 21,985	\$ 24,163	\$ 19,765	\$ 17,657	\$ 17,832	\$ 20,569	\$ 3,640	\$ 15,664
Cemetery Miscellaneous Revenues	\$ 662	\$ 695	\$ 453	\$ (2,661)	\$ 300	\$ 273	\$ 290	\$ 625	\$ 780	\$ 322	\$ 173	\$ 196	\$ 905
Cemetery Service Fees	\$ 31,274	\$ 27,543	\$ 26,869	\$ 31,429	\$ 25,873	\$ 42,711	\$ 33,503	\$ 26,605	\$ 29,362	\$ 37,730	\$ 32,835	\$ 22,967	\$ 33,452
Community Center Leases	\$ 30,105	\$ 21,980	\$ 26,991	\$ 35,051	\$ 29,689	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,703	\$ 8,469	\$ -
Community Center Rentals	\$ 20,338	\$ 35,145	\$ 13,132	\$ 16,632	\$ 15,815	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,793	\$ 10,325	\$ 582
Community Center-Other Revenues	\$ 1,584	\$ 1,021	\$ 426	\$ 747	\$ 547	\$ 61	\$ 76	\$ 240	\$ 440	\$ 589	\$ 169	\$ 10	\$ 252
Miscellaneous Park Revenues	\$ 4,858	\$ 6,962	\$ 111	\$ 3,614	\$ -	\$ -	\$ 784	\$ 853	\$ 1,568	\$ 637	\$ 5,326	\$ 1,350	\$ 2,160
Park Maintenance Charges	\$ 3,484	\$ 21,305	\$ 31,897	\$ 42,276	\$ 34,290	\$ 35,701	\$ 42,382	\$ 37,987	\$ 28,525	\$ 92,845	\$ 54,763	\$ 31,284	\$ 67,394
Picnic Shelter Rentals	\$ 6,034	\$ 5,629	\$ 5,854	\$ 5,907	\$ 7,055	\$ 7,094	\$ 6,813	\$ 5,492	\$ 7,278	\$ 9,047	\$ 8,242	\$ 378	\$ 8,978
Pool - Swimming Lessons	\$ 2,100	\$ 3,051	\$ 4,686	\$ 4,215	\$ 10,361	\$ 10,000	\$ 9,849	\$ 4,383	\$ 8,170	\$ 5,122	\$ 5,718	\$ -	\$ 3,701
Pool Admissions	\$ 4,416	\$ 4,950	\$ 6,826	\$ 3,631	\$ 2,854	\$ 4,803	\$ 6,495	\$ 2,326	\$ 7,490	\$ 6,912	\$ 4,050	\$ (148)	\$ 1,431
Pool Rentals	\$ 270	\$ 2,045	\$ 2,710	\$ 250	\$ 2,030	\$ 1,700	\$ 2,080	\$ 3,759	\$ 4,240	\$ 4,226	\$ 3,042	\$ -	\$ 300
Recreation Programs Fees	\$ 15,307	\$ 15,583	\$ 18,264	\$ 18,781	\$ 14,987	\$ 18,434	\$ 24,028	\$ 33,395	\$ 40,701	\$ 39,449	\$ 43,926	\$ 17,636	\$ 38,460
Special Event Permits	\$ 1,861	\$ 558	\$ 540	\$ 2,080	\$ 1,110	\$ 920	\$ 1,128	\$ 1,220	\$ 378	\$ 470	\$ 1,660	\$ (400)	\$ -
TOTAL	\$ 195,126	\$ 221,634	\$ 181,779	\$ 217,542	\$ 198,875	\$ 193,762	\$ 198,661	\$ 183,266	\$ 180,755	\$ 258,915	\$ 233,127	\$ 112,958	\$ 260,944
EXPENDITURES													
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Administration	\$ 168,986	\$ 161,529	\$ 147,631	\$ 147,271	\$ 132,984	\$ 136,326	\$ 150,990	\$ 180,291	\$ 138,697	\$ 135,791	\$ 195,722	\$ 187,997	\$ 193,854
Aquatics	\$ 86,071	\$ 50,513	\$ 62,531	\$ 35,458	\$ 51,853	\$ 42,944	\$ 45,545	\$ 51,281	\$ 70,138	\$ 62,175	\$ 68,543	\$ 42,966	\$ 85,093
Art	\$ 11,843	\$ 4,855	\$ 16,738	\$ 14,850	\$ 11,099	\$ 12,254	\$ 11,742	\$ 1,065	\$ -	\$ -	\$ 4,870	\$ -	\$ 1,336
Cemetery	\$ 132,359	\$ 122,385	\$ 120,541	\$ 127,995	\$ 132,306	\$ 141,681	\$ 142,056	\$ 132,309	\$ 148,553	\$ 207,859	\$ 164,861	\$ 194,141	\$ 174,425
Community Center	\$ 67,617	\$ 58,599	\$ 66,263	\$ 69,083	\$ 68,134	\$ 18,852	\$ 12,444	\$ 13,457	\$ 13,852	\$ 18,605	\$ 57,937	\$ 62,915	\$ 19,708
Park Maintenance	\$ 379,216	\$ 381,369	\$ 367,205	\$ 375,822	\$ 407,948	\$ 404,629	\$ 452,799	\$ 473,886	\$ 525,308	\$ 563,200	\$ 576,433	\$ 591,927	\$ 585,297
Recreation	\$ 92,771	\$ 58,890	\$ 51,480	\$ 48,413	\$ 53,405	\$ 47,862	\$ 53,043	\$ 89,179	\$ 144,792	\$ 151,902	\$ 138,495	\$ 114,508	\$ 163,268
TOTAL	\$ 938,863	\$ 838,140	\$ 832,389	\$ 818,892	\$ 857,729	\$ 804,548	\$ 868,619	\$ 941,468	\$ 1,041,340	\$ 1,139,532	\$ 1,206,861	\$ 1,194,454	\$ 1,222,981

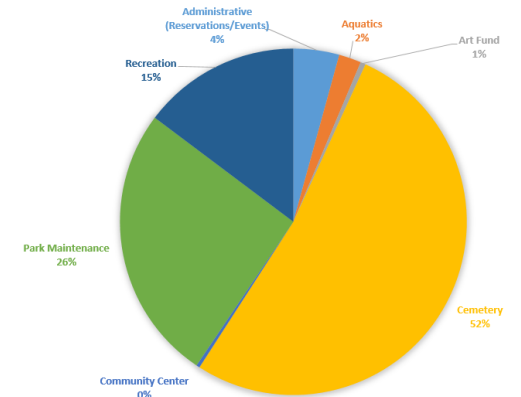
2021 DEPARTMENT EXPENDITURES - JANUARY THROUGH JUNE



Revenue and Expense Comparison



2021 DEPARTMENT REVENUES - JANUARY THROUGH JUNE



AQUATICS

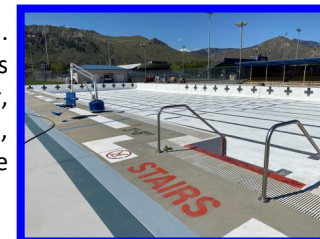
The City of Wenatchee operates the City Pool in an effort to enhance the quality of life for residents and visitors by providing safe and healthy opportunities for aquatic instruction, recreation, fitness, and safety education. The **Aquatics Division** strives to offer innovative programming that reflects current societal trends, technology, and research findings in a safe, aesthetically pleasing and family friendly environment.

HIGHLIGHTS

The following are highlights from the second quarter of 2021:

- Prepared Covid related plans, procedures and policies for 2021 operations. Provided them to the Health District and RMSA for review and comment. RMSA was happy with the policies and the Health District indicated that the reopening plan was very good. Other communities across the state used them as a model for their plans. On several occasions, adapted and revised the plans and procedures following changing new state Department of Health guidelines.
- Participated in monthly central Washington aquatics meetings with 16 other agencies.
- Worked through season pass and city employee entry procedures.
- Assisted the cities of Quincy, Cashmere, Kennewick and Grandview, towns of Brewster, Fircrest and Waterville, and Eastmont Metro Parks with Covid planning. They used our procedures as a model for their pools.
- Prepared the pool liner project grant match certification form.
- Purchased sanitizer supplies and face shields.
- Prepared a formalized rainy day pass policy, procedure and associated documents.
- Conducted staff trainings.
- Worked with IS to set up the thumbprint scanner time clock.
- Reservations opened for lap swimming, family swim and pool rentals. Prepared and distributed multiple press releases about reservations.

- Seasonal pool preparations were completed. Along with routine opening items, the Facilities Division replaced the urinals and acid room door, installed the fall material around the diving boards, added a new deck gate and painted the storage building, doors and depth markers.



- The boiler exhaust cover blew off in the wind and had to be rebuilt.

- Assisted Velocity with preparation of meet and practice Covid mitigation plans. Discussed the swim meets on the Agenda on KPQ.



- The pool opened for the season.
- Programmed the Active Registration/Reservation System on a daily basis with pool information. Reprogrammed the system after an update wiped out data.
- Scrambled to obtain pool chemicals due to a nationwide chlorine, muriatic acid and poly container shortage and supply chain issues. Thanks to the City of Ephrata for loaning us some chlorine at the start of the season. The cost of chlorine has doubled.
- Swimming lessons got underway.
- The Apple Capital Open and Starlight Swim Meets were held. Thanks to Velocity volunteers for their cooperation in making the meets run smoothly.



CEMETERY

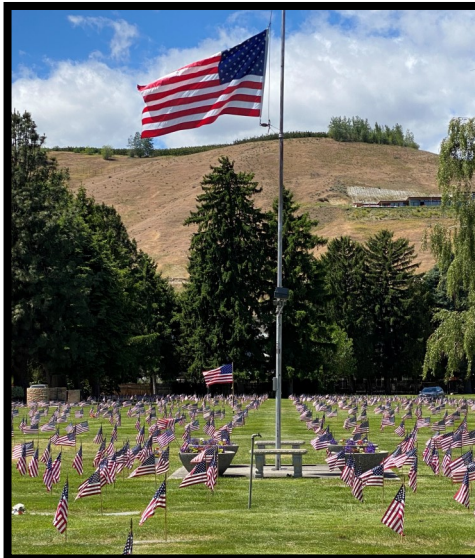
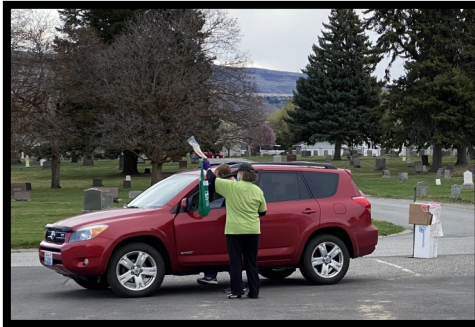
Cemetery staff are responsible for overall operations, including landscape installation and maintenance, burial service setup, grave, niche and crypt sales, burials marker setting and any other operational task necessary for the 34 acre Wenatchee Cemetery (which includes a mausoleum with interior and exterior crypts and niches) and the Home of Peace Mausoleum on South Miller Street. Staff works with local and out-of-area funeral directors and families directly to accommodate the needs of those utilizing the Cemetery.

The Cemetery derives its revenues from three sources including fees for services provided by the staff, the sale of graves, crypts, niches, markers and other items and interest earnings from the Cemetery Endowment Care Fund. For many years the three traditional revenue sources have not been adequate to cover the cost of operations.

HIGHLIGHTS

Highlights from the second quarter of 2021 include:

- Finished herbicide application.
- 53 services were held this quarter.
- Hosted the Arbor Day drive through plant distribution event.
- Finished setting up irrigation for the season. Repaired and rebuilt the irrigation pump and made repairs to the system.
- Completed the first headstone trimming of the year. The second trimming was pushed back a week due to the high temperatures.
- Began mowing for the season.
- Set headstone bases that were poured over the winter.
- Assisted the Legion place flags for Memorial Day. Removed flags and flowers after the weekend.



- Prepared waivers and promotional materials, distributed press releases about the wood and mulch and assisted loading it for people. Assisted with chipping. Most of the wood has been picked up with some people declining to take it due to the rot and infestation of some of the wood.
- Removed the flag pole and poured a new slab for a new flag pole in the Veterans section.
- Reviewed the new Covid guidelines with regard to funerals. Made operational adjustments as needed.
- Modified operational hours due to excessive heat.

MAINTENANCE & OPERATIONS

The **Maintenance and Operation division** is responsible for the care of the City's park system including 21 City park areas and the landscaping at various locations throughout the City. The division plants and maintains over 100 floral baskets in the downtown core and prunes, maintains and decorates over 300 trees along downtown arterials and maintains the landscaping around city buildings, landscaping along roadways and the Convention Center and Cemetery.

In the winter, the division is responsible for snow and ice control for the walkways within the parks as well as all of the sidewalks that adjoin City properties. The parks crew also clears the snow and ice at all of the City's buildings.

HIGHLIGHTS

Highlights of the second quarter of 2021 include:



- Worked with the PUD on the Washington Park tree project. They sent out neighborhood notification project cards to 275 households and provided additional cards to handout. Provided notice through several media outlets. Responded to complaints. The project removed 27 trees and planted 38 new trees. Stumps were chipped and grass was seeded. Hauled wood and brush to the Cemetery and chipped the brush. Talked to Link about potential enhanced transit stops. Seeded grass areas where needed.



- Began mowing for the season.
- Thanks to favorable weather for the first time in years, finished applying herbicide on time.
- Worked with Fall Ball on Lincoln Park storage shed painting.
- Worked with the Collections Department and completed installing the storm water drain in Rotary Park. The trail was patched by the Street Department where it had to be cut. Grass was seeded.
- Imported soil, prepared the grounds and planted grass seed in Lions Locomotive Park following the rock removal project.
- Assisted DOH Architects with Community Center irrigation.
- Serviced the gate at the Day Drive trailhead and opened the trailhead for the season.
- Obtained pricing for additional radio controlled irrigation clocks.
- Assisted the Collection Department with South Hills Drive clean up project.
- Reviewed the North Wenatchee Avenue plans, prepared and provided median maintenance advice and specifications to Public Works.



MAINTENANCE & OPERATIONS

- Applied two coats of sealer to the Hale Park restroom floors to provide added protection.
- Repaired water main breaks in Rotary, Washington, Lions Locomotive and Lincoln Parks. Repaired another break adjacent to the parking lot on the east side of the Coast Hotel that was problematic as it was located under the street trees.
- Continued resolving contractor caused irrigation issues at Parkside.
- Imported rock in the Convention Center planters and replanted.
- Mowed parks and initialized irrigation for the season. Repaired irrigation issues as needed.
- Started the Museum irrigation for the season for them.
- Planted trees and shrubs and installed irrigation in the new PSC parking lot.
- Met with the Apple Blossom carnival on site. Marked irrigation and electrical lines.
- Transplanted trees from Lincoln Park to Washington Park and Lions Locomotive Park that would be impacted by the Apple Blossom carnival.
- Planted and installed the downtown flower baskets and barrels and other seasonal plantings.
- Installed and removed flags downtown for Memorial Day.
- Installed new plants at Social Security and the Convention Center.
- Met with the Fleets Division to discuss vehicle replacement program.
- Cleaned the park wading pools for the season.
- Modified the irrigation and added a new shut off valve in the Lincoln Park water main to accommodate the Apple Blossom Carnival. Hand watered trees for several weeks.
- Weeded the swales along Walla Walla Avenue and sprayed with herbicide.
- Replaced the sand in the Rotary Park Splash Pad filters, the controller module, capacitors, flow meters, pumps, electrical relays and activator. Repaired other broken parts.
- Continued to remove significant dog waste from the Convention Center stemming from Cascadian resident's pets.
- Cleaned up Wenatchee Avenue for the Apple Blossom Parade. Responded to a number of Apple Blossom related issues/requests. Set up wash station for vendors. Working to restore Memorial and Lincoln Parks and repair damage following the event.
- Planted a memorial tree and installed the plaque in Centennial Park. Prepared a second plaque for Washington Park, ordered and planted the tree.
- Began re-landscaping in front the of the Chamber of Commerce, installed new weed barrier, drip irrigation and rock.
- Reduced the amount of domestic water used for irrigation in parks to minimal levels due to a nationwide, historic, chlorine, muriatic acid and poly container shortage potentially threatening the ability to treat drinking water. Parks irrigated with irrigation water will continue as normal.
- Josh Holcolm accepted the park maintenance worker position. He will start with the City on July 6.
- Installed the shade canopies in the Rotary and Kiwanis Methow Parks.
- Cut brush along the perimeter of the Castlerock Natural Area to respond to resident concerns.



DAMAGE, VANDALISM AND OTHER INCIDENTS

Unfortunately, all park areas regularly experience a significant amount of vandalism and other incidents that require department staff attention. In many cases, vandalism occurred on a daily basis and was repaired by maintenance personnel. The following is a summary of some of what was reported during the second quarter of 2021.

- Some **Lions Locomotive Park** residents started a fire in the grass in the middle of the park. The Fire Department responded and extinguished the blaze. A second fire was started below the overpass a few weeks later.
- The **Centennial Park** restroom was vandalized.
- A person reportedly flashed a gun at the **Hale Skate Park**.
- Received a report of a camp on **Saddle Rock**. After investigation it was determined that it was on private property.
- Based on the damage and parts left behind, someone drove a Nissan Rogue through a fence at **Saddle Rock**. Completed repairs and notified Police.



- Lincoln Park** and the **Castle Rock Trailhead** were tagged.
- The **Community Center**, reader board and garden signs were tagged.
- Hale Park** was tagged and holes were cut in two locations of the fence. Because of the type of damage, entire sections of the fence had to be replaced.
- A vandal broke a window on the **Community Center Veterans Hall**.



- Someone broke another irrigation valve at **Lions Locomotive Park** again. Reoriented cameras to see if we can catch them.
- Staff was threatened by a homeless person while cleaning **Lions Locomotive Park**. The new grass seed is continually being torn up by the residents and sprinkler heads damaged.
- Compiled Police call statistics for the last 5 years for all park areas.
- Staff was confronted by a combative homeless person in **Washington Park**. Police and Catholic Services were called.
- Maintenance staff was verbally assaulted by a person at **Rotary Park** over a number of items ranging from democrats and lazy maintenance workers to ducks.
- Received a complaint about a large bee swarm about a mile up the trail at **Saddle Rock**. Contacted a bee keeper and coordinated response.
- Someone went around **Kiwanis Methow Park** and broke off the light base covers and threw them around the park. We recovered six. Received a report of people dumping trash and drug use in the restroom.



DAMAGE, VANDALISM AND OTHER INCIDENTS

- Received complaints from **Kiwanis Methow Park** community gardeners that people were tearing their plants out and damaging their spaces.

- Hale Park** was tagged again on the pedestrian bridge and the trail below it.

- Re-seeded the new grass areas at **Lions Locomotive Park** as the residents broke irrigation and raked over the new seed.

- Lions Locomotive Park** irrigation valves are being vandalized on almost a daily basis. Worked with a manufacturer of vandal resistant covers to obtain pricing.

- Someone unbolted and stole the heater out of one of the **Centennial Park** restrooms before the restroom was locked for the evening. Reviewing camera history to see if a suspect can be identified.

- Someone unbolted the drain cover and severely plugged the **Kiwanis Methow Park** wading pool drain with rocks which prevented the water from emptying. Worked to remove the plug. Tim (middle right), working on sucking the rocks out. Repairs ultimately required the park to be dug up to expose the drain line, cut the pipe, remove the valves and the line cleared. The park was then restored.

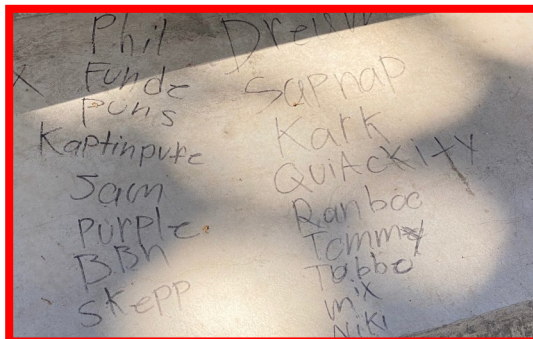
- The fence in the off leash area of **Hale Park** was cut on the south end several times.



- An aggressive homeless person confronted a maintenance staff person cleaning **Kiwanis Methow Park**. Staff left the park and finished their work later.

- Received a citizen complaint about a park maintenance worker at **Lions Locomotive Park** working in/near the street without safety vests on. After investigation, the subject of the complaint was a homeless person with a rake.

- Someone broke out the mosaic at **Kiwanis Methow Park** with rocks. On several other occasions, the park was also tagged, electrical outlet covers torn off and outlets damaged, trees chopped, the play area slide was bashed with rocks and post caps stolen.



PLANNING & DEVELOPMENT

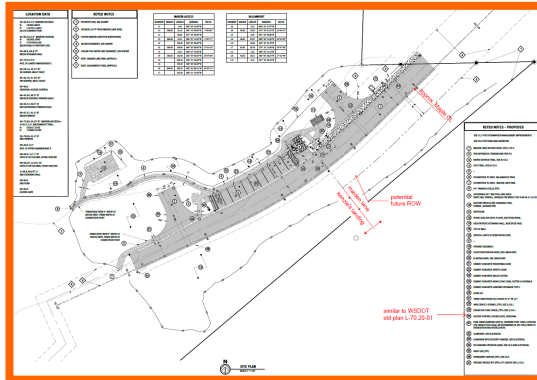
The **Planning and Development** function of the Department includes responsibility for planning for the future growth of the parks and recreation system. Major activities include: Determining land acquisition and facility development needs, comprehensive and capital planning, obtaining financing to implement the projects through grants or other means, conducting specific park area and special studies and completing development project bid specifications.

HIGHLIGHTS

The following are highlights from the second quarter of 2021:

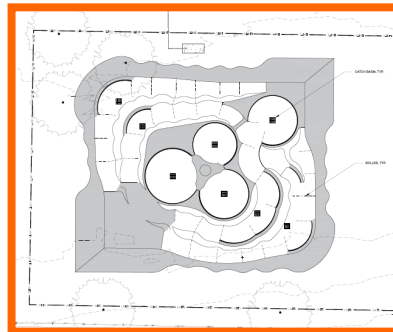
KENZIE'S LANDING

- Received the revised project schedule. We are anticipating going to bid on October 28 with the bid opening on November 17. Construction would start April 4, 2022.
- Continued working through final engineering and access issues. Received and reviewed the 60% plans.



LINCOLN PARK

- Received and reviewed the pump park 50%, 75% and 100% plans for the Lincoln Park Pump Park. The project was put out to bid and bids closed on June 23.
- Prepared and submitted a \$300,000 CPIF Grant funding request and presentation materials with the County. Completed the grant presentation. \$115,200 was awarded for the project.
- Submitted a CDBG request to the Community Development Department.
- Met with the disc golf group to explore temporary tees and installing another disc golf basket. Park maintenance installed the basket.

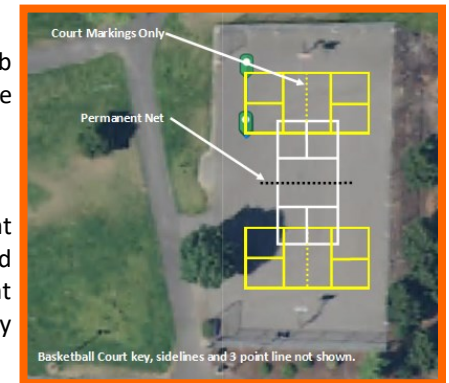


ROTARY PARK

- Met with, and assisted the Rotary Club with their Pickleball Court and Peace Pole proposals.

SADDLE ROCK REMEDIATION

- The Saddle Rock Remediation grant amendment to extend the project end date was received from the Department Ecology. It was approved by the City Council.
- Continued working with the City Attorney on the construction access issue. Received an appraisal of the property and working through title issues.
- Walked Saddle Rock with Susan Ballinger to locate plants to be preserved through the remediation project.
- The SEPA for the project is under review and responded to Ecology's final design report comments.



KIWANIS METHOW PARK

- Explored alternatives and implemented the first set of repairs to the wading pool drainage issue. Installed a new shut off valve and re-routed the drain lines. There is still some additional work to finish to correct the issue and clean up the park.



PLANNING & DEVELOPMENT

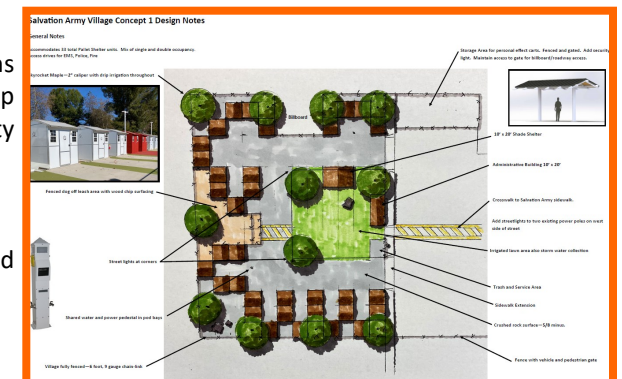
OTHER PARK AREAS

- Prepared an ARP project priority list for the Finance Department.
- Assisted the Community Development Department with mitigation banking.
- Participated in the Riverfront Park design and Technical Committee meetings.
- Reviewed and provided comment to Public Works on the street tree policy.
- Assisted the City of Marysville with pump track information.
- Public Works installed the upgraded cameras at the Castle Rock trailhead to help preserve the solar charge.



- Followed up again with the State on our RCO grant extension requests that we submitted last Summer. Received a bridge extension while we await Federal decision.
- The City Council approved the Park Design Standard and Development Policy update.
- Met with the Land Trust to discuss a number of projects.
- Assisted Chelan County promote their countywide pathway survey and mapping. Participated in planning meetings.
- Prepared required grant forms for the YAF and WWRP grants.
- Participated in State Conservation and Outdoor Recreation Plan Committee meetings.

- Received a request from an adjoining property owner for the City to purchase 10 acres near the eastern face of Saddle Rock. It is listed for \$750,000 and he doesn't want it developed into housing.
- Working through preliminary design engineering items for the Washington Park sidewalk project.
- The RCO officially closed the Hale Park Phase 2 and Kiwanis Methow Park Projects.
- Met with Community Development, Engineering and Public Works to discuss the Castle Rock road extension. Had a subsequent meeting with the Phillip Developer. Contacted the RCO and had multiple conversations to request an interpretation on conversion requirements. Prepared background information for the PW Committee meeting and the numerous documents required by the State for a potential conversion.
- Completed the final draft of the City CDLT Master Agreement. The City Council approved the agreement.
- Assisted the PUD as they are researching dog off leash areas for the Chelan area.
- Prepared the Upper Saddle Rock acquisition grant match certification form.
- Updated park capital project forms and budgets for 2022.
- Reviewed and provided comment on the Queens Court Development re-submittal.
- Prepared concept plans for the homeless sleep center for the Community Development Department.
- Prepared and submitted grant progress reports.



RECREATION

The City of Wenatchee provides safe, quality leisure services in the most cost effective manner possible to the community. The **Recreation Division** is striving to provide a comprehensive offering of recreation opportunities for all ages and ability levels within its budgetary means. The following provides information about the programs offered during the second quarter of 2021.

SPECIAL NEEDS PROGRAMS

The Parks, Recreation and Cultural Services Department serves as the primary coordinator of recreation programming and services for special populations in the community. Programs are designed to provide engaging social, athletic and fitness activities for individuals with developmental disabilities. The programs were made possible through the receipt of grant funding.

Special Olympic Sports

Special Olympics was founded on the belief that all individuals with cognitive disabilities can benefit from athletic activities. The City coordinates several Special Olympic sport programs for local athletes. Because the vulnerable nature of this population and Covid related concerns, spring sports including: Soccer, cycling, swimming, and track and field were all cancelled. Virtual programming was held in its place. Registration for the in-person golf program was held. Golf begins in July.

Special Needs Social Program

The award winning, Special Needs Social Program is supported through a grant from the **Chelan Douglas Developmental Disabilities Program**. The program provides a recreational opportunities for individuals to build relationships and participate in community events. Activities occur approximately twice each month at locations around the Wenatchee Valley. Programs offered this quarter were modified to adhere to Covid guidelines for the health and safety of staff and participants. Staff was able to prepare and distribute take home art kits via curbside service, conducted a Zoom dance, and Masquerade Mask making program.



Spring Into Fitness

The Spring Into Fitness Program is a twice a week, walking fitness activity. The program was held on Tuesday and Thursday late afternoon along the Apple Capital Recreation Loop Trail from April through May.



ATHLETICS



Youth Track and Field

The Youth Track and Field Program was modified to adhere to current Covid protocols. It was held at the Wenatchee High School Track from early May through early June. The program was open to 7-10 year old boys and girls.

Skyhawks Multi-Sport Camp

This multi-sport program was developed to give children ages 7 to 10 a positive first step into athletics. The essentials of baseball, flag football and soccer were taught in a safe, structured environment with lots of encouragement and a focus on fun. The camp was held at Pioneer Park.

Skyhawks Mini-Hawk Camp

The Mini-Hawk program helps young children explore soccer, baseball, and basketball in a day camp setting. There is no pressure, just lots of fun, while young athletes participate in all three sports through unique Skyhawks games. The week long camp was held at Rotary Park. It was for ages 4-7.

RECREATION

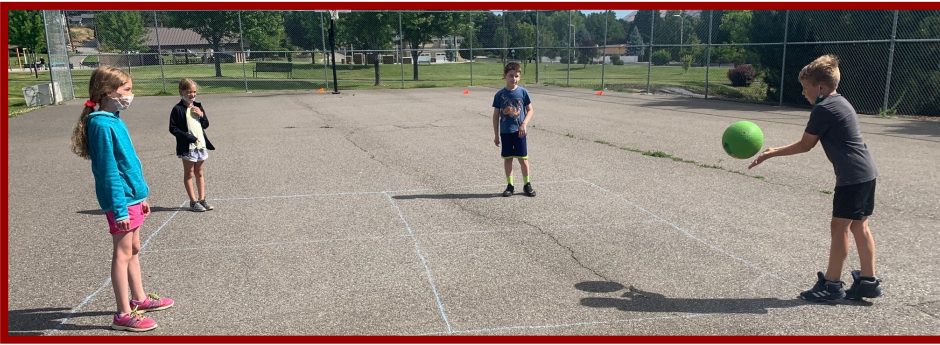
Skyhawks Tiny-Hawk Camp

Designed for beginning players, this camp focused on dribbling, passing, shooting and ball control. By the end of the camp participants learned new life skills such as teamwork and sportsmanship, made new friends and improved their skills. The camp was for ages 3-4 and held at Rotary Park.

YOUTH RECREATION

Hiking and Nature Camp

The Hiking and Nature Camp was modified to adhere to Covid guidelines. It was held during Spring Break for 3rd through 5th grade participants. Participants traveled to various locations around the Wenatchee foothills for day hike experiences.



Summer Day Camp

For the safety of participants and staff, the Summer Day Camp Program was modified to adhere to the current Covid guidelines. The program was open to 1st to 5th grade participants. It began in mid-June and runs through mid-August. This year, campers were split between two locations, the Assembly of God Church and Rotary Park.

Park Wading Pool Program

The park wading pool program was modified to adhere to the current Covid guidelines. The program is held at Washington, Kiwanis Methow and Pennsylvania Parks from the end of June through mid-August. Security guards were added to the Kiwanis Methow Park pool to help address safety concerns.



ADDITIONAL HIGHLIGHTS

- Interviewed, selected and trained temporary recreation leaders.
- The Summer Recreation Guide was prepared, printed and delivered to schools.
- Prepared and implemented program modifications, policies and procedures as new Covid guidelines were released.
- Presented a funding request for the Special Needs Social Program to the Chelan Douglas DD Board for the 2021-22 program year. The request was successful.
- Modified programs to respond to extreme heat issues.



RECREATION PARTICIPATION

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
ATHLETICS									
Hershey Track and Field/USA Track/Rec Track	88	102	123	0	101	129	120	0	103
Youth Tennis Lessons	32	40	33	23	19	9	12	0	0
Youth Recreation Basketball League	115	106	108	126	134	128	122	0	0
Skyhawks Basketball Camp	34	21	31	53	57	24	30	0	0
Skyhawks Soccer Camp	32	28	18	48	27	15	31	0	0
Skyhawks Mini Hawk Camp	26	53	70	76	54	38	47	0	0
Skyhawks Tiny Hawk Soccer	14	12	30	42	43	45	41	0	0
Skyhawks Sports Camp Sampler	0	0	0	0	0	20	0	0	0
Skyhawks Golf Camp	16	0	21	23	11	8	22	0	0
Skyhawks Multi-Sport Camp	15	32	24	31	19	9	24	0	0
Skyhawks Flag Football Camp	0	0	25	21	0	7	12	0	0
Skyhawks Outdoor Volleyball Camp	0	0	0	0	0	0	10	0	0
Women's Volleyball	75	76	80	73	81	87	79	75	0
Drop in Volleyball	0	0	0	0	0	287	453	191	0
AQUATICS									
Swimming Lessons	883	881	767	720	775	796	970	0	204
OUTDOOR PROGRAMS									
Guided Nature Hikes/Family Outdoor Adventures	0	42	412	219	105	320	0	0	0
Hiking and Nature Camp	0	0	0	38	9	11	12	0	11
Wading Pool Program	0	4,684	4,783	4,228	3,065	2,325	4,021	0	945
Row and Paddle Camp	0	16	17	17	11	13	0	0	0
Snow Shoe Hikes For Families	70	0	0	32	36	37	55	40	0
SPECIAL EVENTS									
Halloween Carnival	2,500	2,500	5,000	5,000	4,600	4,600	4,600	1,280	0
Winter Flake Festival/Winter Fest/Bundle Up Fest	1,100	1,120	1,200	900	800	1,889	2,200	1,800	0
Special Olympics Winter Games	4,671	5,098	3,841	3,897	4,198	4,500	3,900	1,200	0
Movies in the Park	600	900	800	500	0	1,050	1,200	584	0
Friday Night Concerts	2,622	1,350	2,125	1,750	1,050	1,147	1,350	0	0
Independence Day Celebration	10,000	0	0	0	0	0	0	0	0
SPECIAL NEEDS PROGRAMS									
Special Needs Social Program	1,257	1,229	1,281	1,552	626	530	452	408	247
Polar Plunge	62	76	62	57	31	74	60	70	4
Special Olympics Sports	229	251	262	231	226	185	208	90	0
Fall/Spring Into Fitness	18	18	9	6	0	5	7	0	13
Artful Endeavors	0	0	0	0	17	0	0	0	0
YOUTH RECREATION									
Spring Break Camp	0	0	0	0	0	18	18	0	0
Summer Day Camp	437	443	504	464	482	455	456	50	80
Indoor Playground	112	238	186	746	650	432	1,266	695	0
TOTALS	22,641	19,316	21,812	20,873	17,227	18,638	21,656	6,483	1,603

2021 is through the second quarter only. 2020 and 2021 attendance impacted by Covid restrictions.